

POLICY NO. 30-410

REVISION DATE: **March 8, 2011**

SUBJECT: **LINE EXTENSIONS – INSTALLATIONS, RETIRED, UPGRADES & RELOCATIONS**

I. PURPOSE

To establish guidelines for the installation of new electrical services, retired services, service upgrades and changes to existing plant.

II. POLICY CONTENT

New Services, Retired Services, Upgrades and Relocations

A \$75.00 engineering fee, plus all pertinent job information, must be provided to OCEC engineers in order for a job cost estimate to be calculated. Members requesting a new service, reinstalling a retired service, increasing the size of an existing service or relocation of existing facilities shall assume 100% of the cost of the job. The member will pay in advance the estimated cost for the job, which will include estimated costs of labor, materials and overhead. New services, reinstalled retired services, upgrades or relocations will be a minimum rate of \$100, or actual cost of the estimate, whichever is greater. An adjustment will be made when the actual costs have been determined and a credit allowance for the engineering fee will be given. If after 1 (one) year the job does not have a scheduled start date the \$75.00 engineering fee is forfeited. If the service installation costs are less than the estimate paid, the member will get a refund. If service installations actual costs are more than the estimate paid then an additional invoice will be sent to the member who must submit payment within 30 days for continued service.

The cooperative retains ownership of all electrical equipment, which includes up to the weather head on overhead services and through all pad mounted equipment for underground. The cooperative does not own or install underground secondaries (up to 600 volt) – these are the responsibility of the member.

The member that extends power off the existing system pays all costs with no rebate in the future from the cooperative from additional services being connected to this

extension. The cooperative will help members to calculate the shared costs where it's equitable and the neighborly thing to do, but the cooperative is not responsible to enforce members to share costs on an equitable basis.

System Access Charge

Each new service, retired services being re-energized, and upgrades will be required to pay a system access charge based on the service panel size and the distance from the serving substation. Irrigation, domestic pumps and yard light services are not required to pay a system access charge.

<u>Panel Size</u>	<u>kw</u>	<u>Base Charge</u>	<u>Distance Fee</u>
60 amp	2.4	\$86.00	\$6 x 2.4 x miles
100 amp	4	\$144.00	\$6 x 4 x miles
200 amp	8	\$288.00	\$6 x 8 x miles
400 amp	16	\$576.00	\$6 x 16 x miles

The following conditions apply to the system access charge.

1. Panel sizes not listed will have (kw) load determined by the Cooperative.
2. System Access Charge for upgraded services will be based on the difference between the existing panel size and the new panel size.
3. Distance is measured in direct miles from the serving substations.

Additional Loads – Upgrades

If a member increases their load, they shall notify the Cooperative in advance so the Cooperative may upgrade the facilities required. Line extension fees and system access charge will apply to the increased load. In the event that a member fails to notify the Cooperative, and as a result the Cooperatives equipment is damaged, the member shall be liable for the cost of such damage.

Easements

For all new services, upgrades and relocations members shall furnish an easement or easements for all Cooperatives facilities. The member shall furnish an easement for the property where the new service, upgrade or relocation is located as well as such other properties as shall be necessary to extend the lines for electric service to the member. A reasonable effort will be made by the Cooperative to assist the prospective member in obtaining the right-of-way easements, but in no case shall the Cooperative be required to pay for an easement.

It is the policy of Okanogan County Electric Cooperative that no services shall be supplied by the Cooperative to any platted, subdivided or short platted lands, and any lots located within such platted, subdivided or short platted lands, not currently being served by Cooperative, until and unless the owner or owners of such lands grant to, and in favor of the Cooperative, reasonable legal easements for the location of power

transmission lines, poles, underground lines and any other necessary equipment. The easements will allow for installation, maintenance and repairs for all necessary equipment for each and every lot within such plat, subdivision or short plat.

III. RESPONSIBILITY

The general manager and employees shall be responsible for the implementation of this policy.

Revised 3/8/11

ATTESTING:

President

Secretary

Date